

Alison Palkhivala Résumé

Summary

I am currently working as a freelance medical writer/editor/journalist. I have a strong aptitude for absorbing, integrating, and communicating all types of medical information. My experience includes researching and writing news stories for a physician and lay audience; writing and editing reports, presentations, notes, training manuals, and company guidelines; training and coordinating staff; as well as interviewing health care professionals, consumers, and volunteers.

I am highly organized and self-motivated with excellent communication and interpersonal skills. As an example, as chair of program and education for the Canada chapter of the American Medical Writers Association (AMWA), I organized all the chapter's educational events for two years, including its two-day biannual conference.

I am willing to work at home and/or in-office and I am also willing to travel regularly. I am primarily considering freelance offers at this time, although I would accept an exceptional full-time offer.

Experience

April 1999 – Present

Freelance Writer/Editor/Journalist

- Recent medical news clients include: *Dermatology Times*, *Cosmetic Surgery Times*, *Urology Times*, *WebMD*, *Doctor's Guide to the Internet*, *The Lancet*, the *Physicians' Chronicle* series
- Recent medical education/communications clients include: IntraMed, Medical Education Network, Gale Group, Pharma 401

Oct 1995 – April 1999

Chapter Three Marketing Research Services Inc.

Writer, Editor, and Manager of Qualitative Analysis

Primary responsibilities: quantitative and qualitative report and presentation writing and editing for pharmaceutical executive audience; management of freelance and in-house writing and note taking staff; training; interviewing health care professionals and consumers; documenting office procedures; developing training materials.

Post-Secondary Education

1994-1995

Concordia University, Montreal, Canada

M.A. Clinical Psychology: Completed 1 year

1990-1993

McGill University, Montreal, Canada

B.A. Major: Psychology (Honors)

- Strong scientific base; course work included: Biology, Chemistry, Physics, Biochemistry, Neuroscience, Math, Statistics
- First Class Honors, Dean's Honor List, James McGill scholarship

Additional qualifications

- Bilingual (English and French)
- Computer expertise includes all Microsoft Office applications